



NATIONALLY RECOGNISED
TRAINING

RIIHAN301E

ELEVATING WORK PLATFORM UNDER 11M

NATIONAL BROCHURE 2026

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About this Course

This unit describes a participant's skills and knowledge required to competently operate an elevating work platform under 11 metres in the Resources and Infrastructure Industries.

This course includes both practical and theory aspects of elevating work platform (EWP) operations.

The course is conducted over 1 day by leading industry trainers who are well experienced in the Resources, Mining and Infrastructure industries.

If you are undertaking the EWPA yellow card: A different ticket is required for each class. This training program includes training for:

- Scissor Lift (SL)
- Self-Propelled Boom Lift (BL)
- Vertical Lift (VL)

On successful completion of this course you will be issued with a Statement of Attainment for the following Unit of Competency;

RIIHAN301E Operate elevating work platform

If you are undertaking EWPA Yellow Card training, you will also receive an Interim Certificate. Once we have submitted the paperwork and assessments to the Elevating Work Platform Association you will receive your National Photo accreditation (EWPA Yellow Card).

COURSE INFORMATION

The Standard Course is designed for new entrants. It is also recommended for all levels of experience (will help to refresh your skills and knowledge). You will only be admitted into the course if you meet the following pre-requisites:

- You can read and understand English

You will receive access to your learning materials online upon booking for this course so that you may start reading and familiarising yourself with the knowledge required prior to arriving for your course.

You will also have to complete a Language Literacy, and Digital Numeracy Assessment on arrival to the training centre.

WHAT IS INVOLVED IN GETTING A LICENCE?

- Book your course online or by phoning us.
- You will receive access to your course by email.
- Study the pre-course materials to prepare for your course.
- Attend for your training day (as per your booking). Standard course requires one day of attendance at our custom designed training facility
- Once you have met the requirements of the course you will be issued with your Statement of Attainment.

Please note: Most people will complete their training without any additional training and/or assessment and therefore without any additional fees. However, as with all courses, there are terms and conditions covering additional training, re-assessment, and cancellations / rescheduling. Please refer to these on our website.

WHO CAN DO THIS COURSE?

To participate in this course;

- You must be at least 17 years of age to commence the course;
- If you are completing EWPA Yellow Card Training, you must be at least 16 years old and have a signed parental/guardian consent form that will be collected and retained prior to training attendance.
- Provide photo ID.



What is covered in the course?

- planning and preparing for operating elevating work platforms
- selecting and using the required plant, tools and equipment to perform work activity
- identifying site requirements for emergencies at heights
- stabilising or positioning elevating work platform
- using manufacturer approved safety devices fitted to the machine
- moving the elevating work platform to and from work site
- inspecting work platform and identifying faults
- reviewing machine maintenance logbook records
- checking, cleaning, maintaining and storing elevating work platform, tools and equipment
- locate and apply required documentation, policies and procedures
- select and wear personal protective equipment required for work activities
- monitor and manage equipment performance using indicators and alarms
- use a range of communication techniques and equipment essential to the safe completion of work instructions
- meet written and verbal reporting requirements and procedures associated with operating an elevating work platform

Outcome

On successful completion of this course you will be issued with a Statement of Attainment for the following Unit of Competency;

RIIHAN301E Operate elevating work platform



Other Important Information

RE ASSESSMENT, COMPLAINTS AND APPEALS

Our trainers have the experiences, abilities and training to effectively assist you in your course by providing well designed training and assessment. During your training you will receive feedback about your performance including suggestions where required. You will also be informed if you are doing exceptionally well!

During training if you or your trainer feels that you require additional support, then there are options to assist you, i.e. extended duration of your course.

If you have a complaint about the course, our trainer/ assessors or anything else, then we also have an effective complaints procedure, which can also be viewed on our website.

WHAT DO I NEED TO BRING?

- Wear long pants, a long sleeve shirt and closed shoes (preferable hard caps)
- Provide photo ID.
- If you are under 18 years old, you must bring your signed parental/guardian consent form.

ENROLMENT

Enrolling into this course requires that you complete our enrolment form and provide sufficient identification. Once you have enrolled, then you will receive your precourse login.

RECOGNITION OF PRIOR LEARNING (RPL)

If you feel that you already have the skills and knowledge covered in this course through prior learning, work experiences or general life skills then you may apply for RPL (Recognition of Prior Learning).

This is a process whereby you present evidence of your competency to your assessor who will then assess your evidence against the requirements of the course. Should the evidence meet the requirements of one or more units (even the whole qualification) then you may be awarded the unit(s) and not require any training or assessment. Where the evidence presented does not meet the requirements then you may apply to attempt an assessment only process to provide the required evidence or simply return to completing the required training followed by assessment. Contact us for further information about RPL assessments.

PARTICIPANT SUPPORT

You will be provided with sufficient support to ensure that you attain this Unit of Competency. This support is limited to support offered throughout the duration of the course and the support that we can provide to you in relation to training and assessment. Support cannot change any of the course requirements. Where we cannot provide you with the support you require, we will provide you with information about where and how you can access any available services.

Your trainer will:

- Explain the course requirements, objectives and outcomes
- Present the required information in an easy to understand format
- Discuss the subject matter, answer your questions and demonstrate the skills required
- Assess you only once you feel (and they believes) you are ready for any final assessment
- Provide options for further training
- Provide you with options, where they exist and are allowable for reasonable adjustment to the training and/or assessment components of this course.

ACCESS & EQUITY

Just Careers Training abides by the principles of access and equity and offers this course to all applicants regardless of their gender, social, sexual preferences, and political and/or religious beliefs.

FLEXIBILITY & REASONABLE ADJUSTMENT

In line with VET principles and as per the requirements set out in the relevant Training Package, there is scope for Reasonable Adjustment of the training and/or assessment requirements set out in this course.

Reasonable Adjustment in training may include the use of learning props and methodologies better suited to the individual's needs, as long as the adjustment in training method is still in line with regulator requirements. Examples of this include the use of videos and presentations, one on one training methods (for parts of the training not requiring work with other individuals) and extended training plans that exceed the standard course duration and format.

Reasonable Adjustment in assessment may include adjusting the assessment methodologies or the tools in order to cater for the needs of the participant. This may include the use of Verbal Assessment in place or written assessments and other variations allowable by the course requirements. Minimum assessment requirements have been set out by in the National Training Package and these cannot be reduced.

LANGUAGE, LITERACY, NUMERACY & DIGITAL REQUIREMENTS

This course is delivered in English. To be able to successfully complete our training programs, participants must be able to read and write English to a sufficient standard to work with the supplied texts. You may also be requested to undertake a Language, Literacy, Numeracy and Digital assessment.

If you are undertaking EWPA Yellow Card training, this will be included as a section in your assessment.

PARTICIPANT SUPPORT & REASONABLE ADJUSTMENTS

Just Careers Training/Licences 4 Work is flexible in the format and timing of learning and assessment activities to ensure that we provide every opportunity for participants to demonstrate their skills and abilities.

TERMS & CONDITIONS

For information regarding any of the below, please refer to the Terms & Conditions on our website (these will also be available in your confirmation email when you enrol into any Just Careers Training/Licences 4 Work Course)

- Fees and charges
- Refunds
- Course extensions
- Withdrawals
- Cancellations

ACCESS AND EQUITY AT JUST CAREERS TRAINING

We are committed to ensuring that we offer training opportunities to all people on an equal and fair basis. All participants have equal access to our training programs irrespective of their gender, culture, linguistic background, race, socio-economic background; disability, age, marital status, pregnancy, sexual orientation or carer's responsibilities. All participants who meet our entry requirements will be accepted into any of our training programs.

PRIVACY AND CONFIDENTIALITY

Just Careers Training/Licences 4 Work abides strictly by all state and federal requirements relating to your privacy and confidentiality including the AQTF and the Privacy Act 1988. Your information will only be passed to relevant persons as required by law or Department of education guidelines.

After enrolment and for the duration of training and assessment your records will need to be kept at the office of Just Careers Training/Licences 4 Work. These records are kept in a secure and locked location. Types of documents we may be required to keep include; enrolment forms, records of assessments (at times this may be photographic), attendance and progress details.

ADDITIONAL TRAINING & REFRESHER

Additional training is available at a rate of \$100 per half hour. For refresher training, contact us.

BOOKING AND ENROLMENT

Book online or by contacting the customer service team at Licences 4 Work.

FEES & CHARGES

Refer to our website for current pricing and promotions.

* Please read the full terms and conditions

FURTHER INFORMATION

For further information about this course, please contact Licences 4 Work or visit our websites:

Sydney

www.licences4work.com.au
(02) 8292 0111

Newcastle

www.licences4worknewcastle.com.au
(02) 4954 4101

Brisbane

www.licences4workbrisbane.com.au
(07) 2101 2499

Perth

www.licences4workperth.com.au
(08) 9344 1704

Melbourne

www.licences4workmelbourne.com.au
(03) 9125 1998